

Duties and responsibilities of Computer-teacher

- To assist and train the assistant.
- To keep a record of computers and other related devices.
- To maintain the attendance of student and staff in computer laboratory.
- To keep a record of utilized data and available data time to time.
- To maintain internet facility speedy and smoothly.
- To supervise the computer user for avoiding access denied.
- To maintain healthy nature with student and staff.
- Immediately report to teaching staff or HODs for inappropriate behavior of students.